



Payment Notification Form

Once you have arranged a payment please forward this completed form together with a *copy of your bank receipt* to our Head Office by either e-mail to transfers@hbc.co.uk or by fax to **+44 (0)1268 514834**.

Buyer Details

Buyer Name	
Customer Number (eg AB12 - can be found on winning bidder email)	
Contact Telephone No. (including dialling code)	
Contact email Address	

Transfer Details

Originating Bank	
Originating Bank Account Name	
Originating Bank Sort Code	
Payment Method (e.g. International Transfer, BACS, Cash Paid at NatWest Branch)	
Total Payment in GBP	£

Allocation of Total Payment

HBC Reference	Amount GBP (£)	HBC Reference	Amount GBP (£)

Notes

1. Payments will only be allocated once funds are deemed cleared in our bank account and we have received a completed notification form for each separate payment.
2. Funds paid in at a Natwest Bank branch cannot be allocated until the next working day.
3. The bank details of HBC Vehicle Services are:

Bank: National Westminster, Canvey Island Branch
Address: 64 High Street, Canvey Island, Essex SS8 7SG
Account Name: Holding and Barnes CI Ltd No 1 a/c
Sort Code: 60-04-46
Account No: 16692160
Swift Code: NWBKGB2L
IBAN No: GB12NWBK60044616692160